

## SECTION IV: BUDGET SUMMARY FORM

Please provide a complete summary of proposed expenditures (Federal and non-Federal) for each budget year.

Budget Categories	PROJECT YEAR 1		PROJECT YEAR 2		TOTAL
	FEDERAL	NON-FEDERAL	FEDERAL	NON-FEDERAL	
1. Salaries and Wages	\$ 55,700		\$ 129,700		\$ 185,400
2. Employee Benefits	\$ 13,925		\$ 32,425		\$ 46,350
3. Travel	\$ 5,000		\$ 10,000		\$ 15,000
4. Materials and Supplies	\$ 38,400		\$ 37,000		\$ 75,400
5. Consultants & Contracts	\$1,617,500		\$1,359,000		\$2,976,500
6. Other	\$ 27,500		\$ 189,900		\$ 217,400
<b>A. Total Direct Costs:</b> <i>(Sum of lines 1-6)</i>	\$1,758,025		\$1,758,025		\$3,516,050
<b>B. Total Indirect Costs:</b> <i>(cannot be greater than 8% of Total Direct Costs)</i>	\$ 140,642		\$ 140,642		\$ 281,272
<b>C. Equipment</b>					
<b>D. Scholarships/Tuition Assistance</b>		\$ 950,000		\$ 950,000	\$1,900,000
<b>E. TOTAL REQUESTED</b> <i>A + B+ C+D (Enter these figures in Item 7 of the Title Page)</i>	\$1,898,667	\$ 950,000	\$1,898,667	\$ 950,000	\$5,697,334

*A grantee may use not more than 6 percent of the total amount of the sum of Federal funds and non-Federal funds for administrative purposes.*

If you are requesting reimbursement for indirect costs on line B, please answer the following questions:

- (1) Do you have an Indirect Cost Rate Agreement approved by the Federal government?  Yes  No

If yes, please provide the following information: Period Covered by the Indirect Cost Rate Agreement:

## BUDGET NARRATIVE

Please provide a justification for each budget category addressing Federal and non-Federal expenditures.

<b>BUDGET CATEGORY</b>	<i><b>FEDERAL EXPENDITURE</b></i>	<b>NON-FEDERAL EXPENDITURE</b>
1. Salaries and Wages	<p>Online Course Development System Coordinator, 50% Y1, 100% Y2 (Position to coordinate the implementation of the online teaching module, oversee the module design, create training programs for instructors, train K12 and college level advisors on using the system, oversee the evaluation of the system, develop promotional materials)</p> <p>System Director, 25% Y1, 75% Y2 (Will oversee the implementation of the online teaching services, provide leadership for expanding and enhancing online teaching opportunities for students via campus-based outreach programs, collaborate with all partners to ensure successful implementation of all grant services.)</p>	

	<p>Administrative Support, 10% Y1 and Y2. F&amp;A capped at 8%, current administrative support not sufficient.</p> <p>\$185,400 total                      \$55,700 Y1                      \$129,700 Y2</p>	
2. Employee Benefits	<p>25% of total salaries and wages.</p> <p>\$46,350 total                      \$13,925 Y1                      \$32,425 Y2</p>	
3. Travel	<p>Year 1: Travel for Online Course Development System Coordinator and Director: For training: estimate, \$100 per day instate travel and overnight for 20 days to conduct workshops with schools and colleges to train on articulation system. Estimate \$100 per day for 10 days travel to work with vendor. Estimate \$2000 mileage (4000 miles at 50 cents for instate meetings, day trips).</p> <p>Year 2: Travel for Online Course Development System Coordinator and Director to continue training, provide training for the tracking and evaluation systems, attend state, regional and national meetings or conferences such as XX, YY, and ZZ.</p>	

	\$15,000 total	\$5,000 Y1	\$10,000 Y2	
4. Materials and Supplies	Includes funding for promotional materials for the Online Course System, materials for the XX Week Event, general office supplies for the Coordinator and Director, and laptop for Coordinator purchased in Year 1.			
	\$75,400 total	\$38,400 Y1	\$37,000 Y2	
5. Consultants & Contracts	<p><b>For XX, lead organization:</b></p> <p>Funding for Development, Implementation and Marketing of Online Instruction System (contract finalized after grant award), Evaluation and Tracking Program license, event planning for the XX Week Event, Online College Planning Curriculum (student &amp; parental engagement curriculum), Develop statewide Tracking tool for campus outreach programs</p> <p>Lead Agency:\$2,296,500      \$1,477,500 Y1      \$819,000 Y2</p> <p><b>Subcontract For Partner #1:</b></p> <p>Funding for XX conference.</p> <p>Professional development for financial aid personnel.</p>			

	<p>Partner #1: \$90,000 total \$40,000 Y1 \$50,000 Y2</p> <p><b>Subcontract For Partner #2:</b></p> <p>Development of a network among the private colleges to promote online learning, and provision of direct services via outreach programs. Includes creating a coordinator position, and support position, if needed; data collection; professional development for financial aid and outreach program staff; and direct student services.</p> <p>Partner #2: \$300,000 total \$0, Y1 \$300,000 Y2</p> <p><b>Subcontract For Partner #3:</b> Funding for YY Week Event 2009 and expansion of the event to 100% of counties in 2010, expansion of the financial literacy program to elementary students, creation of a Financial Aid primer course, and financial literacy materials in Spanish.</p> <p>Partner #3: \$290,000 total \$100,000 Y1 \$190,000 Y2</p>	
6. Other	<p>Directory of Online Learning Opportunities– Development and Distribution both in print materials and web-based; Outreach Program</p>	

